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The Chair and Members of Taxi
Consultative Committee

1 July, 2020

Dear Councillor,

Please attend a meeting of the TAXI CONSULTATIVE COMMITTEE to be held on WEDNESDAY, 8 JULY 2020 at 5.00 pm virtually via Microsoft Teams, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' Interests relating to Items on the Agenda
2. Apologies for Absence
3. Minutes of Previous Meeting held on 22 January, 2020 (Pages 3 - 6)
4. Matters Arising on the Minutes
5. Police and Crime Issues
6. Derbyshire County Council Highways Issues
7. Membership and Future Viability of the Committee
8. Draft Annual Report - Taxi Consultative Committee - 2019/20 (Pages 7 - 14)

9. Actions Taken by the Licensing Team since the Last meeting

Yours sincerely,



Local Government and Regulatory Law Manager and Monitoring Officer

TAXI CONSULTATIVE COMMITTEE

Wednesday, 22nd January, 2020

Present:-

Representing Chesterfield Borough Council:

Councillor K Caulfield (Chair)
Councillor D Collins
Councillor P Niblock
Trevor Durham
Kelly Tuck

Representing the Hackney Carriage and Private Hire Trade:

Jim Brookbank

Representing Derbyshire County Council:

Simon Tranter

Representing Derbyshire Police:

Inspector Colin McInulty

**18 DECLARATION OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

19 APOLOGIES FOR ABSENCE

Apologies for absence were received from Ann Dickens, Mandy Shaw and Ian Waller.

**20 MINUTES OF THE PREVIOUS MEETING HELD ON 23 OCTOBER,
2019**

The Minutes of the meeting held on 23 October, 2019 were agreed as a true record.

21 MATTERS ARISING ON MINUTES

Further to Minute No. 14, it was confirmed that the report from the Hackney Carriage Unmet Demand Survey had been considered by the Appeals and Regulatory Committee and that it had been resolved to retain the existing limit on the number of licensed hackney carriages at 110.

22 POLICE ISSUES

Inspector McInulty summarised the taxi-related reported crime figures for the period October - December, 2019 for the Chesterfield and the Bolsover and North East Derbyshire Policing sections, totalling 39 reports, which included 20 reports of making off without payment and 4 assaults. He confirmed that the Police were able to offer evening appointments to drivers when following up reported crimes.

He explained that arrangements for taxis picking up at the Stephenson Place / Holywell Street junction were working satisfactorily and it was noted that the street lighting was being improved in that area.

23 DERBYSHIRE COUNTY COUNCIL HIGHWAYS ISSUES

Simon Tranter reported that three objections had been received from the trade in response to the traffic regulation order for Elder Way and Knifesmithgate. These related to the direction of taxis waiting on the proposed rank, although it was recognised that safety would need to be the prime consideration and that signs could be provided to direct drivers and public to the front of the rank. There had also been an objection relating to the restrictions on the loading bays, which was being considered in consultation with local businesses.

The Highways Authority would make a final decision on the taxi rank arrangements, taking account of the objections received, in order for this to be implemented as part of the public realm works in that area.

24 ACTIONS TAKEN BY THE LICENSING TEAM SINCE THE LAST MEETING

Trevor Durham reported that during the past three months three drivers' licences had been revoked and one driver who had previously been revoked had had their application to return refused.

26 vehicles had failed the six-monthly vehicle test, although it had not been necessary to issue penalty points in respect of any of these cases, with warning letters being issued in four cases.

Further amendments to the Hackney Carriage and Private Hire Licensing Policy were being considered in respect of:

- Bringing hackney proprietors into the licensing regime in accordance with the Institute of Licensing guidance;
- Re-classifying a non-stop road accident as a major motoring offence;
- Harmonising the various references within the policy to when the Council must be notified of convictions or being subject to an investigation.

25 DATES OF MEETINGS OF TAXI CONSULTATIVE COMMITTEE FOR 2020/21

It was agreed to schedule meetings of the Committee in 2020/21 for the following dates, commencing at 5.00 pm:

Wednesday, 8 July, 2020
Wednesday, 21 October, 2020
Wednesday, 20 January, 2021
Wednesday, 21 April, 2021.

Concern was expressed at the recent poor attendance of trade representatives at meetings of the Committee, and it was agreed that trade representatives be contacted to seek their views on the future viability of the Committee, to enable this to be considered at the next meeting on 22 April, 2020.

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**CHESTERFIELD
BOROUGH COUNCIL**

TAXI CONSULTATIVE COMMITTEE

ANNUAL REPORT

2019/20

Taxi Consultative Committee

Chesterfield Borough Council

Annual Report 2019/20

1. Background

- 1.1 The Taxi Consultative Committee was established in March 2011 as an informal consultative body for the Council and the taxi trade locally in Chesterfield.
- 1.2 The purpose of the Committee is to meet with local representatives of the taxi trade to discuss matters of mutual concern and interest relating to the licensing of vehicles, drivers and operators.
- 1.3 The Committee's aim is to act as a representative body for the whole hackney carriage and private hire trade, ensuring consultation with all licence holders to enable the Council to make fully informed decisions, through the delegated authority granted to the Appeals and Regulatory Committee or appropriate Council officers.
- 1.4 The Committee's terms of reference are included in the Council's Hackney Carriage and Private Hire Licensing Policy. These terms of reference were most recently reviewed and updated in May, 2017, prior to the amendment made in October, 2019 (referenced in paragraph 2.4 below).

2. Membership and Meetings

- 2.1 The Committee is scheduled to meet at least four times per year. During 2019/20 it actually met only three times in July and October, 2019 and January, 2020, as the meeting scheduled for April, 2020 was cancelled due to the restrictions in response to the Coronavirus pandemic.
- 2.2 The Committee is set up to have nine members - three hackney carriage licence holders (persons who drive or own a hackney carriage), three private hire licence holders (persons who operate or drive or own a private hire vehicle) and three elected members of the Council (selected in accordance with the political balance of the Council).
- 2.3 Nominations of hackney carriage and private hire representatives were invited in May 2019 to serve on the Committee from June, 2019 until May, 2021. Initially only three nominations of private hire representatives were received, with two of these having fewer than the required number (10) of other licence holders supporting their nomination.
- 2.4 Subsequently, a further nomination of one hackney carriage representative was received and the Committee's terms of reference were revised by the Appeals and Regulatory Committee to allow the appointment of nominated representatives supported by fewer than 10 licence holders.
- 2.5 For 2019/20 the three elected members were:
 - Councillor K Caulfield (Chair)
 - Councillor D Collins (Vice-Chair)
 - Councillor P Niblock

the three private hire licence holder representatives were:

Mr J Brookbank
Ms A Dickens
Mr M Rahman

and the hackney carriage licence holder representative was:

Ms M Shaw (wef October, 2019)

- 2.6 In addition to the above nine members of the Committee, officers from the Council's Licensing and Legal sections and from the Police and Derbyshire County Council Highways department are invited to attend the Committee to advise the Committee members.
- 2.7 There has been good attendance at meetings during 2019/20 by elected members, but poor attendance by trade representatives, with average attendance as shown below (with comparison to the previous year):

Average Attendance	2019/20	2018/19
Elected members	2.67	1.5
Hackney carriage representatives	0.0	2.0
Private hire representatives	1.0	1.75

- 2.8 At the January, 2020 meeting concern was expressed at the poor attendance of trade representatives, and it was agreed to seek the views of the representatives on the future viability of the Committee. Due to the cancellation

of the April meeting this will be considered further at the meeting in July, 2020.

3. Issues Considered and Outcomes

- 3.1 At each of its meetings the Committee considers the reported crime figures relating to the taxi trade in the Chesterfield and the Bolsover and North East Derbyshire policing sections, along with any other Police related matters, issues relating to Derbyshire County Council Highways and actions taken by the Licensing team since the previous meeting.
- 3.2 The taxi related crime figures varied between 28 and 39 in the first three quarters of the year, with an average of 33.3 per quarter. This is slightly higher than the figures for 2018/19, when the average was 29.5 per quarter.
- 3.3 The most common type of crime was passengers making off without payment, making up 56 % of the total number of reported crimes.
- 3.4 The Highways proposals for the public realm improvements on Elder Way and Knifesmithgate, including the revised location of the taxi rank to Knifesmithgate, were considered by the Committee throughout the year, leading to the formal Traffic Regulation Order being made in late 2019.
- 3.5 The Licensing team has reported to each meeting on the number of licences suspended or revoked and the number of vehicles which had failed the vehicle test in each quarter. It has also reported on the reduced waiting times for tests following the introduction of computerised

knowledge tests and the changed arrangements for drivers having their DVLA licences checked.

- 3.6 The Committee has also been consulted on proposed amendments to the Private Hire and Hackney Carriage Licensing Policy, including:
- to allow the name of the private hire operator / hackney proprietor to be displayed on the rear window of vehicles and to allow officers discretion to permit 'side signs' on the rear doors of larger vehicles (subsequently approved and implemented);
 - Bringing hackney proprietors into the licensing regime in accordance with the Institute of Licensing guidance;
 - Re-classifying a non-stop road accident as a major motoring offence;
 - Harmonising the various references within the policy to when the Council must be notified of convictions or being subject to an investigation.
- 3.7 In addition to these standard items, the Committee has also considered the hackney carriage unmet demand survey undertaken in late 2019, the findings from which were considered by the Appeals and Regulatory Committee, where it was resolved to retain the existing limit on the number of licensed hackney carriages at 110.

4. Conclusions

- 4.1 The Committee has continued to provide a forum for the consideration of matters of mutual concern relating to the hackney carriage and private hire trade locally, with input

from the Council's Licensing team, the Police and the County Council Highways team.

- 4.2 The potential role of trade representatives in raising concerns, considering issues and communicating with other members of the trade more widely is valued, although the fact that fewer nominations were received than places available and that there was limited attendance of trade representatives at meetings in 2019/20 has limited the effectiveness of this role.
- 4.3 In light of there being fewer representatives and of the limited attendance in the past year, the future viability of the Committee will be considered at the meeting in July, 2020.

**Councillor Kate Caulfield
Chair, Taxi Consultative Committee
Chesterfield Borough Council**

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